



Saraswati Genius School

Affiliated to C.B.S.E Delhi



Bathinda Road, JAITU-151202 Faridkot)

Ref. No. S.G.S/Noc/38/2026-27

P.T.A COMMITTEE

Dated 28/4/26

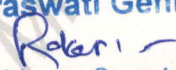
This is to certify that Saraswati Genius School, Jaitu is having a P.T.A Committee. It has been an effective and supportive forum for the maintenance of the discipline as well as sustenance of academic excellence in the campus.

Details of P.T.A Executive Committee Members

Name	Designation
Mr. Rakesh Romana	President
Mrs. Gagandeep Kaur Brar	Principal
Mrs. Maya Rani	Teacher
Mrs. Sushma Mehta	Teacher
Mrs. Tanuja	Teacher
Mr. Ashwani Goyal	Parent
Mr. Ishwar Lal	Parent
Mr. Gurmel Singh	Parent
Mr. Harmandeep Singh	Parent


Principal
Saraswati Genius School
Jaitu

Saraswati Genius School


President Secretary Manager



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Dated 28/6/26

BYE LAWS OF PTA

1. Serving Tenure/Term for PTA

The term of the members of the PTA shall be 3 years.

Members can be re-nominated for another term but a member cannot remain in office for more than two consecutive terms except ex-officio members and the members of the Trust/Society.

2. Aims and Objectives of PTA

The role of the PTA is to effectively implement the objectives of society/school and to facilitate communication and co-operation among the society, school leaders, parents, teachers, community representatives and students with the goal of enhancing the qualities of school programs and increasing the levels of student achievement.

While the Head of the school is responsible for the direct management of the school, PTA may assist school administration in the development and implementation of school-based policies, practices, programs and activities which helps improve the teaching and learning environment of the school,

PTA is accountable to the school and to the school community responsible for doing what is in the best interest of the school and what is in the best interest of all students collectively. SMC is accountable to their board and responsible for following the bylaws of the board.

3. Role of PTA

- Encouraging all aspects of Parental involvement.
- Facilitating consultation on school policies for the welfare of students.
- Holding parent based discussions on topics relevant to the school.
- Carrying out fund raising ventures.
- Hosting social occasions.
- Providing pastoral care to the school community.
- Giving parents a voice within the school.

Principal
Principal
Saraswati Genius School
Jaïtu

4. Powers and Functions of PTA

Subject to overall control of the Society/Trust/Company, the duties powers and responsibilities of the PTA shall include but not limited to the following:

President
President Secretary Manager
Saraswati Genius School

- a. It shall have the power to supervise the activities of the school for this smooth functioning.
- b. It will work according to the specific directions given by the Society regarding admission policy. However, admissions will be made as per merit without discretion of caste/creed/religion and region.
- c. It shall give powers to the Chairman of the school and Principal to appoint or relieve the school staff as teaching staff and non-teaching staff.
- d. It shall look into the welfare of the teachers and employees of the school.
- e. It shall evolve both short-term and long-term programmes for the for the Improvement of the school
- f. It shall have the powers for making appointment of teachers and non-teaching staff.
- g. It shall exercise financial powers beyond those delegated to the Principal within the budgetary provision of the school.
- h. It shall have the powers to take stock of academic programmes and progress of the school without jeopardizing the academic freedom of Principal.
- i. It shall guide the Principal to maintain tone and discipline in the school.
- j. It shall ensure that the norms given in the Act of the State and by the CBSE regarding terms and conditions of service and other rules governing recognition/affiliation of the school are strictly adhered to.
- k. It should ensure that the school gets Furniture, Science-equipment, Library books and other teaching aids and the requisite sports material quantity and on time.
- l. It shall exercise powers to take disciplinary action against staff.
- m. It shall have powers to sanction leave to the Head of the institution including casual leave.
- n. It shall ensure that no financial irregularity is committed or any irregular procedure with regard to admission/examinations is adopted
- o. It shall have the power to propose to the Society rates of tuition fees and other annual charges.


Principal
Saraswati Genius School
Jaitu

Saraswati Genius School

President Secretary Manager





